

Building Materials & Technology Promotion Council

Expression of Interest (EoI) for Publication of Books

(No. EOI/EE/2018/01, Date: January 8, 2018)

Building Materials & Technology Promotion Council (BMTPC), functioning under the Ministry of Housing & Urban Affairs, Govt. of India, is engaged in promotion of innovative, cost effective, emerging & environment friendly building materials and safe construction technologies.

Expression of Interest (EoI) is invited from publishers of books to publish the books and publications of the Council. The publisher will be responsible for the printing, distribution, marketing and selling of these books and journals.

Publishers engaged in the publication of books related with civil engineering, building materials & construction technologies/systems and housing in general with ten years experience in publishing industry with min 600+ titles back list and an average annual turnover of more than Rs.1 Crore per annum in the last three years can apply, offering their terms and conditions. The publisher has to ensure high quality publication in terms of quality of paper, printing, binding, book jacket, design, proof reading and overall book layout and Should have in-house team for all the work related to publishing of the book to ensure quality and timely publication to the satisfaction of the Council.

The publication of such books shall be in the name of the Council and the Council as well as the publisher shall have copyrights. The Council may use the books or any part of any of the books in any form for non-commercial purposes. The publisher shall be the collaborator 'Publishing House'. The publisher has to also ensure publication adhering to the deadlines specified by the Council. Publisher will have worldwide selling right of print & eBook.

The Council shall buy required number of copies of each book from the publisher at a discounted price for its own use, including distribution among stakeholders. The published price of the books should be comparable to the price of similar book or textbook.

The EoI must be submitted in two sealed envelopes, containing a brief proposal clearly indicating the profile of the publisher, its organisational structure along with the availability of in-house facilities for undertaking the task, its experience in publishing books related to civil engineering, details of the projects undertaken in past ten years, qualifications and experience of the team that will be undertaking the task, and other details elaborating on its capacity to undertake the work (**Annexure I**). The envelope No. 1 will be superscribed as '**Technical Bid**'. The other envelope No. 2 will be superscribed as '**Financial Bid**' and shall contain the financial terms and conditions for publishing these books/publications as well as the percentage of royalty offered to the Council (**Annexure II**).

Important dates:

1. Date of commencement of EoI : **January 8, 2018**

2. Last date and time for receipt of EoI : **January 23, 2018 4.00 P.M**

The following procedure need to be followed for submission of the EoI:

- a. The EoI in the prescribed format, complete in all respects, duly sealed and signed by authorized signatory, must be submitted on/before 4.00 PM on January 23, 2018.
- b. The EoI shall be submitted in two sealed envelopes as specified earlier.
- c. All envelopes shall be addressed to 'The Executive Director, Building Materials & Technology Promotion Council'.
- d. The last date to submit the EoI in all respects, duly sealed and signed by the authorized signatory to the office of 'The Executive Director, Building Materials & Technology Promotion Council, Core-5A, 1st Floor, India Habitat Centre, Lodhi Road, New Delhi – 110003' on/before January 23, 2018 at 4.00 P.M. through Regd. / Speed Post / Courier /by hand.
- e. The Council will not be responsible for postal or any other delays in receipt of EoIs.
- f. EoIs received after due date will not be considered.
- g. No overwriting, corrections or cutting is permitted in the EoI.
- h. Unsealed envelopes or unsigned EoIs will not be considered.
- i. The Council reserves the right to reject any or all EoIs at any stage as well as the right to add/delete/modify any one or more of the terms and conditions with reasons to be recorded in writing.
- j. No TA/DA or out of pocket expenses will be admissible to attend any meeting, submission of offer or during completion of job.
- k. Interested publishers are advised to keep a watch on the Council website 'www.bmtpc.org' for any related information in this regard.
- l. The EoIs will be opened on January 24, 2018 at 3.00 PM.
- n. The interested publishers may contact Shri Dalip Kumar for further details. E-mail: dalip@bmtpc.org.

Date: January 8, 2018

Executive Director

EXPRESSION OF INTEREST

FOR

PUBLICATION OF BOOKS

AT

**Building Materials & Technology Promotion Council
Core-5A, 1st Floor, India Habitat Centre,
Lodhi Road, New Delhi – 110003**

Expression of Interest submitted by:

Expression of Interest (EoI): Technical Bid

SL.	DETAILS	
1.	Name of the Publisher	
2.	Complete Address	
3.	Telephone Number	
4.	Fax Number	
5.	Email Address	
6.	Details of the Contact Person of the Publisher	Name:
		Designation:
		E-mail:
		Telephone Number:
		Mobile Number:
	Fax Number:	
7.	Income Tax PAN No. (<i>copy to be enclosed</i>)	
8.	GST No. (<i>copy to be enclosed</i>)	
9.	Audited financial statements for last three years (<i>copies to be enclosed</i>)	
10.	Details of the experience in publishing books related to civil engineering, building materials & construction technologies/systems and housing & human habitat in the last ten years (<i>attach separate sheets</i>)	
11.	Organisational structure	
12.	Details of in-house facilities available for undertaking the task	
13.	Details of staff to be dedicated for this task (<i>attach details of qualifications and experience of each staff</i>)	
14.	Membership of any registered trade agency/ organisation	
15.	Other details elaborating on the capacity to execute the work (<i>attach separate sheets</i>)	
16.	Affidavit to the effect that the publisher has not been blacklisted/debarred by any Govt. Institutions/Agency.	
17.	Any other information	

I agree to abide by the terms and conditions.

Date:.....

Place:.....

Signature and Seal of the Authorized Signatory

Full Name:

Designation:

Expression of Interest (EoI): Financial Bid

SL.	DETAILS	
1.	Minimum number of books to be published (≥ 500 copies)	
2.	Percentage of royalty to be offered to BMTPC	
3.	Time of payment of royalty (quarterly, $\frac{1}{2}$ yearly or yearly)	
4.	Number of complimentary copies to be offered to BMTPC	
5.	Percentage discount to be offered to BMTPC on purchase of additional copies	

Fixation of Price of Books

1.	Parameters for fixing the price of the sample book	Parameter	
		Paper Material (e.g. woodfree/ rag, etc.)	
		Paper Type (in GSM)	
		Laminated Book Jacket (Hard bound/Paperback)	
		Black and white printing (per page)	
		Colour printing (per page)	
		Glossy Paper (per page)	
		Page Formatting & Editing	
		Proof reading	
		Binding	
	Packing and		
	Taxes, if applicable		
2.	Fixed price of the sample book		
3.	No. of pages of sample book for pricing		416 pages
4.	Size of sample book for pricing		180 cm x 240 cm

I agree to abide by the terms and conditions.

Date:.....

Place:.....

Signature and Seal of the Authorized Signatory

Full Name:

Designation: